

WILDTRUST - Y.E.S. PROGRAMME VACANCIES

The WILDTRUST is participating in the Youth Employment Services (YES) programme funded by NEDBANK and is aimed at reducing Youth unemployment levels. The YES programme provides a one-year work-based job training experience aimed at affording unemployed youth practical and meaningful work opportunities.

If you were employed previously on a YES programme you will not be considered for this vacancy. The WILDTRUST invites applications from unemployed youth, graduates and scholars who are between the ages of 18 and 27 years to apply for the following vacancies:

BUSINESS ENTERPRISE ASSISTANT

Preference will be given to previously disadvantaged individuals. Late applications will be disregarded. The WILDTRUST reserves the right to vary the requirements and not to fill these posts. Correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 weeks after the closing date, please consider your application as unsuccessful.

Number of Available posts and Vacancy title:	1 X Business Enterprise Assistant
Posts based at:	Port Durnford, Enyembe Community
Salary and Contract Duration	R4 782.00 per month- 12-month contract
Requirements:	<ol style="list-style-type: none">1. Between 18 and 27 years of age2. SARS income tax number and valid email address3. Currently unemployed4. Must be willing to work during weekends and public holidays when required.
Minimum Qualifications Required:	Grade 12 and any relevant diploma. Any relevant experience will be advantageous.
Key Performance Area's	<ol style="list-style-type: none">1. Market research and analysis2. Assist with business development initiatives3. Managing administrative tasks such as scheduling and documentation4. Coordinate with various teams within the project and maintain accurate records and reports.5. Assist the hub manager with various tasks.
Send a 3-page Curriculum Vitae (CV) with a motivation letter to:	LindokuhleG@wildtrust.co.za or hand deliver your cv on either 14, 15 or 18 March 2024, between 09:00 – 15:00, eNduneni yasEnyembe kwababa uMjadu. For enquiries contact: Lindokuhle Gabela 0718562201
Closing date for applications:	22 March 2024