

WILDTRUST - Y.E.S. PROGRAMME VACANCIES

The WILDTRUST is participating in the Youth Employment Services (YES) programme funded by NEDBANK and is aimed at reducing Youth unemployment levels. The YES programme provides a one-year work-based job training experience aimed at affording unemployed youth practical and meaningful work opportunities.

If you were employed previously on a YES programme you will not be considered for this vacancy. The WILDTRUST invites applications from unemployed youth, graduates and scholars who are between the ages of 18 and 27 years to apply for the following vacancy:

PROJECT COMMUNICATIONS ASSISTANT SUPERVISOR

Preference will be given to previously disadvantaged individuals. Late applications will be disregarded. The WILDTRUST reserves the right to vary the requirements and not to fill these posts. Correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 weeks after the closing date, please consider your application as unsuccessful.

Vacancy title:	Project Communications Assistant Supervisor
Number of people required:	1x Assistant Supervisor
Post based at:	Durban
Salary and Contract Duration:	R6 303.78 per month – 12-month contract
Requirements:	<ol style="list-style-type: none"> 1. Between 18 and 27 years of age 2. MUST have a SARS income tax number and valid email address. If you do not have a tax number, please make means to get one as soon as possible to qualify for this job and payroll 3. Must have or be able to open a bank account 4. Currently unemployed 5. Be willing to walk from home to work daily and working on weekends and public holidays if required 6. Must have knowledge about marine life, especially protected species and beaches 7. Must have good leadership and communication skills 8. Have good administrative skills 9. Possess a friendly disposition and good public speaking skills 10. Be available for training
Minimum Qualifications Required:	A Diploma/ Degree/ Qualification in Communications, Marketing, Advertising, Public-relations, Digital Media or Journalism
Key Performance Areas:	<ol style="list-style-type: none"> 1. To supervise the team of Project Communications Assistant at each node 2. Delegate and assign responsibilities to Interns 3. Managing the work schedules and daily activities of Interns 4. Organising training venues for the YES interns as needed 5. Complete all Intern administrative work related to the YES programme, including submission of monthly registers and reports to the Manager 6. Acting as the main point of communication between the Interns and the Manager 7. Ensuring that safety policies in the field are strictly adhered to
Send a 3-page Curriculum Vitae (CV) with a motivation letter to:	Email: nomfundoz@wildtrust.co.za
Closing date for applications:	8 April 2022