

## WILDTRUST - Y.E.S. PROGRAMME VACANCIES

The WILDTRUST is participating in the Youth Employment Services (YES) programme funded by NEDBANK and is aimed at reducing Youth unemployment levels. The YES programme provides a one-year work-based job training experience aimed at affording unemployed youth practical and meaningful work opportunities.

**If you were employed previously on a YES programme you will not be considered for this vacancy.** The WILDTRUST invites applications from unemployed youth, graduates and scholars who are between the ages of 18 and 27 years to apply for the following vacancies:

### ISIMANGALISO BEACH STEWARDS

Preference will be given to previously disadvantaged individuals. Late applications will be disregarded. The WILDTRUST reserves the right to vary the requirements and not to fill these posts. Correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 weeks after the closing date, please consider your application as unsuccessful.

Vacancy title:	iSimangaliso Beach Steward
Number of people required	30x Beach Stewards
Areas of operation	Coastal zone between Kosi Bay and Sodwana, linked to Ezemvelo management nodes at Sodwana Bay, Manzengwenya, Bhanga Nek and Kosi Mouth.
Salary and Contract Duration	R4 020.00 per month – 12-month contract
Requirements:	<ol style="list-style-type: none"> <li>1. Between 18 and 27 years of age</li> <li>2. MUST have a SARS income tax number and valid email address. If you do not have a tax number, please make means to get one as soon as possible to qualify for this job and payroll</li> <li>3. Must have or be able to open a bank account</li> <li>4. Currently unemployed</li> <li>5. Be willing to walk from home to work daily and working on weekends and public holidays if required</li> <li>6. Be willing to learn about marine life, especially protected species and beaches</li> <li>7. Possess a friendly disposition and good public speaking skills</li> <li>8. Have good organisation and communication skills</li> <li>9. Be available for training</li> </ol>
Minimum Qualifications Required:	Matric. Any relevant post-matric qualifications and volunteer or other work experience will be advantageous.
Key Performance Area's	<ol style="list-style-type: none"> <li>1. Monitoring of beach user activity and visitor trends</li> <li>2. Conducting visitor surveys</li> <li>3. Conducting fisheries related surveys and monitoring</li> <li>4. Assisting with environmental education for school children and community members visiting the beaches.</li> <li>5. Promoting marine conservation and helping beach managers with compliance and monitoring such as beach patrols and relevant data collection.</li> <li>6. Assisting with beach clean-up activities for waste disposal and recycling</li> <li>7. Assisting to keep parking and picnic areas at beach access points safe and clean</li> <li>8. Assisting management staff with general repairs and maintenance of facilities and equipment</li> </ol>
Send your Curriculum Vitae (CV) with a motivation letter to:	Email: <a href="mailto:MusawenkosiP@wildtrust.co.za">MusawenkosiP@wildtrust.co.za</a> <b>OR</b> drop off your application at the following stations: <ul style="list-style-type: none"> <li>- Ezemvelo Kosi Bay Station (KwaMadlangula)</li> <li>- Ezemvelo Bhanga Nek Station</li> <li>- Ezemvelo Sodwana Bay Station</li> </ul>
Closing date for applications:	08 April 2021

## ISIMANGALISO BEACH STEWARDS SUPERVISOR

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Vacancy title:	iSimangaliso Beach Stewards Supervisor
Number of people required	4x iSimangaliso Beach Stewards Supervisor
Areas of operation	Coastal zone between Kosi Bay and Sodwana, linked to Ezemvelo management nodes at Sodwana Bay, Manzengwenya, Bhanga Nek and Kosi Mouth.
Salary and Contract Duration	R6 303.78 per month – 12-month contract
Requirements:	<ol style="list-style-type: none"> <li>1. Between 18 and 27 years of age</li> <li>2. MUST have a SARS income tax number and valid email address. If you do not have a tax number, please make means to get one as soon as possible to qualify for this job and payroll</li> <li>3. Must have or be able to open a bank account</li> <li>4. Currently unemployed</li> <li>5. If you were employed previously on a YES programme you will not be considered for this vacancy</li> <li>6. Be willing to walk from home to work daily and working on weekends and public holidays if required</li> <li>7. Must have knowledge about marine life, especially protected species and beaches</li> <li>8. Must have good leadership and communication skills</li> <li>9. Have good administrative skills</li> <li>10. Possess a friendly disposition and good public speaking skills</li> <li>11. Be available for training</li> </ol>
Minimum Qualifications Required:	Diploma in a field relevant to marine ecology/conservation. Proficiency in MS Office (Outlook, Word, Excel). A minimum of 2 years' experience supervising or implementing field-based conservation or development projects.
Key Performance Area's	<ol style="list-style-type: none"> <li>1. To supervise the team of Beach Stewards at each node</li> <li>2. Delegate and assign responsibilities to Beach Stewards</li> <li>3. Managing the work schedules and daily activities of Beach Stewards</li> <li>4. Organising training venues for the YES interns as needed</li> <li>5. Complete all Beach Steward administrative work related to the YES programme, including submission of monthly registers and reports to the Station Manager</li> <li>6. Acting as the main point of communication between the Beach Stewards and the Station Manager</li> <li>7. Ensuring that safety policies in the field are strictly adhered to</li> </ol>
Send a 3-page Curriculum Vitae (CV) with a motivation letter, proof of residence, copy of qualifications, certified ID copy not older than three months to:	<a href="mailto:MusawenkosiP@wildtrust.co.za">MusawenkosiP@wildtrust.co.za</a> You can also drop off your application at the following stations: <ul style="list-style-type: none"> <li>- Ezemvelo Kosi Bay Station (KwaMadlangula)</li> <li>- Ezemvelo Bhanga Nek Station</li> <li>- Ezemvelo Sodwana Bay Station</li> </ul>
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## ISIMANGALISO STATION ADMIN ASSISTANTS

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Vacancy title:	Station Admin assistant
Number of people required	2x Station Admin assistants
Areas of operation	Ezemvelo Bhanga Nek and Sodwana Bay management nodes
Salary and Contract Duration	R6 303.78 per month – 12-month contract
Requirements:	<ol style="list-style-type: none"> <li>1. Between 18 and 27 years of age</li> <li>2. MUST have a SARS income tax number and valid email address. If you do not have a tax number, please make means to get one as soon as possible to qualify for this job and payroll</li> <li>3. Must have or be able to open a bank account</li> <li>4. Currently unemployed</li> <li>5. If you were employed previously on a YES programme you will not be considered for this vacancy</li> <li>6. Be willing to walk from home to work daily and working on weekends and public holidays if required</li> <li>7. Must have knowledge about marine life</li> <li>8. Have good administrative skills</li> <li>9. Possess a friendly disposition and good public speaking skills</li> <li>10. Be available for training</li> </ol>
Minimum Qualifications Required:	Diploma in a field relevant to marine ecology/conservation. Proficiency in MS Office (Outlook, Word, Excel). Driver's license would be an advantage.
Key Performance Area's	<ol style="list-style-type: none"> <li>1. To help Station Managers with record-keeping and admin, and stores and supplies management</li> <li>2. To help prepare for the turtle season, enter data out of season and support monitors during the season</li> <li>3. To help Ezemvelo with other work at the station out of season as well - driving to get supplies etc.</li> </ol>
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## STATION ATTENDANTS (HOUSEKEEPERS)

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Vacancy title:	Station Attendant
Number of people required	2x Station Attendants
Areas of operation	Ezemvelo Bhanga Nek node
Salary and Contract Duration	R4 020.00 per month – 12-month contract
Requirements:	<ol style="list-style-type: none"> <li>1. Between 18 and 27 years of age</li> <li>2. MUST have a SARS income tax number and valid email address. If you do not have a tax number, please make means to get one as soon as possible to qualify for this job and payroll</li> <li>3. Must have or be able to open a bank account</li> <li>4. Currently unemployed</li> <li>5. If you were employed previously on a YES programme you will not be considered for this vacancy</li> <li>6. Be willing to walk from home to work daily and working on weekends and public holidays if required</li> <li>7. Ability to work with little supervision and maintain a high level of performance</li> <li>8. Prioritisation and time management skills</li> <li>9. Working quickly without compromising quality</li> <li>10. Be available for training</li> </ol>
Minimum Qualifications Required:	Matric. Any relevant post-matric qualifications and volunteer or other work experience will be advantageous.
Key Performance Area's	<ol style="list-style-type: none"> <li>1. Cleaning (washing dishes, doing laundry, dusting, sweeping, cleaning ceiling vents, restroom cleaning, emptying rubbish bins, dusting shelves, cleaning windows, mopping floors, polishing)</li> <li>2. Ensure all rooms are cared for and inspected according to standards</li> <li>3. Support visitors that stay on site</li> <li>4. Protect equipment and make sure there are no inadequacies</li> <li>5. Notify Station Manager on any damages and disturbances</li> <li>6. Deal with reasonable complaints/requests with professionalism and patience</li> <li>7. Check stocking levels of all consumables and report to Station Manager</li> </ol>
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## MAINTENANCE ASSISTANT

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Vacancy title:	Maintenance Assistant
Number of people required	Maintenance Assistant
Areas of operation	Ezemvelo Kosi Bay node
Salary and Contract Duration	R4 020.00 per month – 12-month contract
Requirements:	<ol style="list-style-type: none"> <li>1. Between 18 and 27 years of age</li> <li>2. MUST have a SARS income tax number and valid email address. If you do not have a tax number, please make means to get one as soon as possible to qualify for this job and payroll</li> <li>3. Must have or be able to open a bank account</li> <li>4. Currently unemployed</li> <li>5. If you were employed previously on a YES programme you will not be considered for this vacancy</li> <li>6. Be willing to walk from home to work daily and working on weekends and public holidays if required</li> <li>7. Ability to work with little supervision and maintain a high level of performance</li> <li>8. Prioritization and time management skills</li> <li>9. Working quickly without compromising quality</li> <li>10. Be available for training</li> </ol>
Minimum Qualifications Required:	Matric. Valid Driver's license. Any relevant post-matric qualifications and volunteer or other work experience will be advantageous.
Key Performance Area's	<ol style="list-style-type: none"> <li>1. Perform routine building maintenance duties, including painting, minor electrical repairs, plumbing, carpentry.</li> <li>2. Keep inventory of maintenance and cleaning supplies and equipment, and report needs to supervisor</li> <li>3. Respond to emergency calls for maintenance and repairs</li> </ol>
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