

## WILDTRUST - Y.E.S. PROGRAMME VACANCIES

The WILDTRUST is participating in the Youth Employment Services (YES) programme funded by NEDBANK and is aimed at reducing Youth unemployment levels. The YES programme provides a one-year work-based job training experience aimed at affording unemployed youth practical and meaningful work opportunities.

**If you were employed previously on a YES programme you will not be considered for this vacancy.** The WILDTRUST invites applications from unemployed youth, graduates and scholars who are between the ages of 18 and 27 years to apply for the following vacancies:

### Housekeeping and Admin Trainee

Preference will be given to previously disadvantaged individuals. Late applications will be disregarded. The WILDTRUST reserves the right to vary the requirements and not to fill these posts. Correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 weeks after the closing date, please consider your application as unsuccessful.

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| Number of Available posts and Vacancy title:                     | Housekeeping and Admin Trainee   |
| Posts based at:  | Durban (KZN)   |
| Salary and Contract Duration                                     | R4 991.03 per month – 12-month contract  |
| Requirements:  | Between 18 and 27 years of age<br>SARS income tax number and valid email address<br>Currently unemployed   |
| Minimum Qualifications Required:                                 | Matric. Any relevant post-matric qualifications and volunteer or other work experience will be advantageous.<br>Computer literacy with good communication skills (verbal and written).   |
| Key Performance Area's   | Assist with general housekeeping at the WILDTRUST Durban Office and Research Vessel Angra Pequena.<br><br>Provide administrative and logistical support to the Operations Team and RV Angra Pequena crew.<br><br>Assist with WILDTRUST events and activities taking place on the RV Angra Pequena and at the WILDTRUST Durban Office.<br><br>Assist with the daily activities on RV Angra Pequena and at the WILDTRUST Durban Office, including stock take and asset management.<br><br>General ad-hoc support to the WILDOCEANS team. |
| Send a 3-page Curriculum Vitae (CV) with a motivation letter to: | <a href="mailto:MbaliN@Wildtrust.co.za">MbaliN@Wildtrust.co.za</a>   |
| Closing date for applications:                                   | 4 April 2025   |